

Application
For Employment

WAVERLEY Christian College

1248 High Street Road, Wantirna South Vic 3152 | Tel: (03) 9871 8600 | Fax: (03) 9887 3907 | www.wcc.vic.edu.au

Instructions:

1. Please save this form to your PC or device **before** entering in your personal information
2. Enter information into employment application form
3. Once completed, save to PC or device ensure that all information has been stored
4. Attach saved employment application form in an email with Cover Letter, CV and written Pastoral Reference, then send to recruitment@wcc.vic.edu.au
5. Please ensure you have read our Child Protection policies before submitting your application. These are available on the College Website.

Date of Application:

Position Applying For:

Position No.

Position Status: Full Time Part Time Temporary Casual

Campus: Wantirna South Narre Warren South

How were you informed of this position:

Other (please specify):

PERSONAL DETAILS

Title: Mr Mrs Miss Ms Dr

Gender: Male Female

First Name: Second Name:

Last Name: Preferred Name:

Street Address: Suburb:

Postcode: Date of Birth:

Home Phone: Mobile Phone:

Home Email Address:

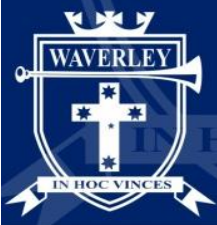
Australian Residency Status: Permanent Visa Visa Type:

Church Attending:

Regularity of Attendance: Weekly Fortnightly Monthly

Do you have Children attending the College? *If yes, please refer to below question* Yes No

Campus: Wantirna South Narre Warren South



Application
For Employment

WAVERLEY Christian College

CERTIFICATION REQUIREMENTS

First Aid Certificate: If yes, certificate number: Expiry Date (lasts 3 years):

Anaphylaxis Certificate: If yes, certificate number: Expiry Date (lasts 3 years):

Working with Children Check Number: Expiry Date:

Drivers Licence: Yes No

FORMAL QUALIFICATIONS

Title / Qualification	University / Institution	Field(s) / Major(s)	Date of Completion
Course 1:			
Course 2:			
Course 3:			
Course 4:			

CURRENT EMPLOYMENT

Commencement Date:

Employers Name:

Position/s Held:

Can we contact your current Employer? Yes No
If you are one of the final short-listed candidates, we will need to contact your current employer

EMPLOYMENT HISTORY

Position Held	Employer	Suburb	Dates	
			From	To



Application
For Employment

WAVERLEY Christian College

PROFESSIONAL REFERENCES *(minimum of two in addition to the Pastoral Reference)*

Contact Name

Position Held

Employer

Contact No.

REFERENCE REQUIREMENTS

*Please note you are advised to provide a written pastoral reference from the church you are currently attending. Please ask your pastor to provide information on your attendance and involvement in the church community. All references can be emailed through to the HR Manager at recruitment@wcc.vic.edu.au
If you are unable to provide a pastoral reference, please provide a reason below.*

ADDITIONAL COMMENTS (Please include other relevant Work Experience e.g. Additional Responsibilities)